

# Nailsea Neighbourhood Watch Committee

Minutes of meeting on Wednesday 15<sup>th</sup> April at 19.30  
The Tasker Room, The Tithe Barn, Nailsea

## 1. Present / Apologies

Name	Pres	Apols
Peter Smith – Chairperson	Yes	
Mike West – Vice-Chairperson	Yes	
Colin Oliver – Treasurer	Yes	
Ian Mottram – Distribution Support	<del>Yes</del>	<u>No</u> <u>Yes</u>
Trevor Lyons	Yes	
Sue Lomax	Yes	
Terry Thompson	No	
Colin Basson	No	

Peter welcomed Brenda Dashfield to the meeting.

## 1. Minutes of the last meeting

The minutes of the meeting of 10<sup>th</sup> February were taken as read.

## 2. Matters arising from minutes

5.10 Identity cards & lanyards.

Trevor's investigations so far suggest these may be more than we would like to pay. It was suggested around £5 per card should be the budget, lanyards extra.

**Action: We need 7 cards and lanyards initially. Trevor to get prices (it may be cheaper to buy a small laminating machine and make our own??). CFWD**

All other actions are covered below.

## 3. Treasurer's report

- 3.1 Colin reported that our bank balance stands at £3,381.90 with one liability of £228 outstanding for the last newsletter. Colin arrange for the accounts to be audited in time for the AGM in July.
- 3.2 Colin forecast that our residual bank balance at the start of our next financial year in July will be approximately £2,400. It was agreed that member's subscriptions will be reinstated in the autumn.
- 3.3 The small liability of £253 we have been carrying in the accounts will now be removed (HMRC 5 year rule).

## 4. Venue for Committee meetings

- 4.1 The Tasker Room at the Tithe Barn has also been booked for our next meeting on Wednesday 10<sup>th</sup> June. It was agreed that if we find this room suitable, we will book future meetings on a Wednesday evening. The cost for this room is £5 per hour and we book it from 07:30 to 09:00pm.

## 5. Newsletter

- 5.1 The April edition has been printed and distributed to our new schedule which enables the newsletter to be distributed at the beginning of the month. There was a small problem with the quality of print on some copies due to a mechanical breakdown. This was resolved satisfactorily by the Printer prior to delivery.
- 5.2 Peter apologised for the incorrect headings font. All headings which should have been printed in Arial Black bold. This was caused by a computer software issue which has been resolved.

## 6. Scheme changes

- 6.1 Our Coordinators for Morgans Hill Close and The Closes (off Trendlewood Way) have retired. Sadly, Sarah Coulsen from Cherrington died recently (Peter has sent a card of condolence to her husband). We have Police recruitment letters ready to be delivered by our local Police team.
- 6.2 We have a replacement Coordinator for St Mary's Grove to replace Mr Moore who has retired due to ill health. Ken Mark at no. 57 has been registered with the Lindsey Stone, the Police NHW Administrator.

6.3 Our Distributor for the Causeway View area of the town is having an operation this year so he will be unable to fulfil his duties until the autumn. Peter has found a temporary replacement.

6.4

## 7. Houses of Parliament visit

7.1 Peter reported that the 49-seater coach (with toilet) has been booked for July 20<sup>th</sup> (cost £650).

7.2 All tickets have been issued to those travelling and monies have been received from all but 7 people. The deadline has been set as 30<sup>th</sup> April.

**Action: Peter to collect all remaining money and pass to Colin.**

## 8. Guest speakers

8.1 Peter has found several sources for new guest speakers. We are now booked up until the end of 2016 !

8.2 Sue said that the members who do attend our public meetings enjoy the guest speakers. She suggested Clevedon Salesrooms for a future date. Strangely we now only get an average of 30 people to each meeting. It was suggested that we [publsizepublicise](#) our meetings better in the local Press

**Action: Would someone like to volunteer??**

## 9. AGM / The Committee

9.1 Peter reminded everyone that our AGM will be held at the July meeting.

~~9.2~~ ~~He told~~ ~~told~~ the meeting that after 7 years as Chairman and due to future commitments, he will be retiring from the Committee as from the 2016 July AGM. He will announce this formally at the 2015 AGM.

~~9.39.2~~ Mike said that he will also be retiring from the Committee in [early](#) 2016.

~~9.49.3~~ Peter asked everyone present to actively try to recruit new Committee members. A request for new members has been published in the latest newsletter.

~~9.59.4~~ Brenda Dashfield agreed to join the Committee.

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## 10. AOB

10.1 **Web site**

Peter reported that the web site continues to attract a reasonable number of 'hits' each month. Keeping it up to date takes about 2 hours a month.

We pay £60 per annum to ClubSites to host the site and provided telephone support and fix problems. They are very good value.

## 11. Next meeting

The next meeting will be **Wednesday 10<sup>th</sup> June at 07:30pm in the Tasker Room, Tithe**

**Barn,**

Nailsea.

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**Meeting closed at 8:30pm**